

How do I become a UPCS Inspector?

Introduction

The Physical Assessment Sub System (PASS) of the Real Estate Assessment Center (REAC) facilitates the physical inspection of all HUD-affiliated properties. All HUD assisted and insured housing covered under the Department's Uniform Physical Condition Standards (UPCS) regulations must be inspected by individuals certified in the use of the Department's UPCS inspection protocol and procedures. The information below explains how to become an inspector certified in the use of the UPCS.

Procedure

The following steps describe how to become a certified inspector.

Stage	Who Does It	What Happens
1	Potential training participant	Access and read the web page http://www.hud.gov/reac/products/pass/pass_contr.html to get information about training, forms, and schedules
2	Potential training participant	Sends the required information to REAC (see below)
3	REAC	Reviews credentials of potential training participant to determine whether or not the individual meets the minimum qualifications
4	REAC	Notifies potential training participant whether or not the individual meets the minimum qualifications
5	Qualified Training participant	Registers for the training
6	Qualified Training participant	Attends the training activity and participates in the class
7	Qualified Training participant	Takes and passes the sample test
8	Inspector candidate	Takes and passes the certification test
9	Qualified Inspector candidate	Receives an inspector badge and M number

**Required Items
to be submitted**

The following items must be submitted to the Real Estate Assessment Center:

- Resume
- Completed [Minimum Inspector Qualification Sheet](#)
- Two passport-size photos

All of these items must be submitted in order for the packet to be considered complete.

**Where packet
must be sent**

Send completed packet to:

**Real Estate Assessment Center
ATTN: Inspector Administration
1280 Maryland Avenue, SW
Suite 800
Washington, DC 20024**

Contact Us

For more information, call the REAC's Technical Assistance Center at 1(888)245-4860 or email reacpass@hud.gov
